

Staff Council Meeting Minutes
Thursday, January 18th, 2018
Technology Commons

Present: Barbara Wilson, Bettina Baca, Betty Calton, Cissy Glowth, Emilia Paris, Jamie LaMoreaux, Jeffery Golub, John Guildford, Justin Strobel, Kay West, Kristell Padel, Marguerite Lachaud, Maribel Amaro-Garcia, Mary Kaye Pascua, Patricia Trovillion, Tara Priest and Rhodney Browdy

Absent: Elizabeth Lozada-Rivera, Juanita Simms Williams, Julie Voyles, Maria Molina and Patricia Hall

Note: *Staff Council meets every third Thursday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting, notify the Secretary immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.*

Meeting called to order at 0930hrs by President John Guildford.

1. Welcome/Updates

- John welcomed the group.

2. Approval of Minutes

- Motion made to accept October minutes. Motion carried.
- No minutes from November due to limited staff attending meeting.

3. Roll Call Attendance:

- Sign in sheet in lieu of roll call.

4. Treasury Report:

- Treasury report presented.
- Council deposited \$140 in cookbook sales from November.
- Current balance as of 12/31/2017 \$5456.65
- Council Federal ID number is no longer active. Maribel is working to get this cleared. Joel from Finance & Accounting will be meeting with Maribel and John to talk.
- Motion made to transfer \$5000 in funds to saving as it earns interest. Motion carried.

5. Human Resource Updates –

- No updates from HR as our representatives were not available.

6. Committee Updates

- ❖ Marketing
 - No report.
- ❖ Special Events/Fundraising Committee
 - Will be holding a meeting after this Staff Council meeting. Open for anyone to attend.
 - Reminder: If anyone's office has any free items they would like to donate, Cissy will gladly accept them.
- ❖ Scholarship/Charter Committee

- Committee has lost 2 scholarship donors; CFE will not be offering for the Spring term (\$500 scholarship) and Barnes & Noble has pulled their donation of \$500 twice a year. Committee will need to seek outside funding.
- ❖ Goodwill
 - All birthday cards sent through December. January will be going out on 1/18/2018.
 - In need of baby wipes.
 - 210 care bags given out.
- ❖ Research Committee
 - For those that may need to do comparison reports of other Florida Universities please use the following site <http://www.flbog.edu/universities/index.php>.

7. New Business

- Julie is working on meeting with Maureen (HR Rep) and Mr. Merck (Administration) to discuss the Aramark contract as well as other items, including plans of and for staff council.
 - Where are we with this? Was this meeting held with Maureen to discuss the future of council?
- Possible “Pop Up” Food Bank for Staff Members prior to the Thanksgiving Holiday.
 - Unable to do this for the 2017 year. Should we try to do this for the 2018 year? If so we need to work on securing location for storage, complete training required by second Harvest and start planning our marketing.
- John will be contacting Presidential Search Committee Chair to see why Staff Council did not have representation on committee for new president.

8. Adjournment

- Meeting adjourned at 11:17 a.m. Motion/second/carried.