



**Staff Council Special Meeting Minutes
Thursday, March 29th, 2018
Student Health Services**

Present: Barbara Wilson, Rhodney Browdy, Betty Calton, John Guildford, Justin Strobel, Kay West, Kristell Padel, Maribel Amaro-Garcia, Mary Kaye Pascua, Patricia Hall, Patricia Trovillion, Karen Sgambati and Tara Priest

Absent: Cissy, Glowth, Elizabeth Lozada Rivera, Emilia Paris, Jamie LaMoreaux, Jeffery Golub, Juanita Simms Williams, Maria Molina and Marguerite Lachaud

Note: *Staff Council meets every third Thursday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting, notify the Secretary immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.*

Meeting called to order at 0933hrs by President John Guildford.

1. Welcome/Updates

- John welcomed the group.

2. Approval of Minutes

- Minutes from March 15th, 2018 meeting will be done during our next regular meeting scheduled in May.

3. Roll Call Attendance:

- Sign in sheet in lieu of roll call.

4. Treasury Report:

- No report

5. Human Resource Updates:

- No report.

6. Committee Updates

- ❖ Marketing
 - No report.

❖ Special Events/Fundraising Committee

- The food was ordered from *Einstein Bagels*; however, the contract did not include setup and delivery. Trays were donated for the event by Cissy Glowth. There is a \$25 fee for delivery and council members were asked to come early to assist with set up. Kay motioned to pay the fee. Patricia seconded. Motion carried.

❖ Scholarship/Charter Committee

- No report.

❖ Goodwill

- No report.

❖ Research Committee

- No report.

7. New Business

- Purpose of today's meeting is to elect a new Vice President to fill the role left open by Julie Voyles. The Staff Council Charter states that *"If an officer resigns from office, the position will be succeeded, effective immediately, as follows: The vice president will succeed the president. The secretary will succeed the vice president"*. Neither the Secretary nor the Treasurer wished to vacate their positions so the Committee opted to hold an official election. A motion was made nominating Rhodney Browdy to fill the role. A second motion was made. Vote was taken and Rhodney was unanimously voted to fill the 2017-2019 role of Vice President.
- It was suggested that we provide staff working the assembly with lanyards identifying them as Staff Council since some new members do not have shirts. Maribel has offered to work on these as well as do the lamination. Barb motioned to do this. Kay seconded. Motion carried.

8. Adjournment

- Meeting adjourned at 10:25 a.m. Motion/second/carried.