

Staff Council Meeting Minutes
Thursday, June 21st, 2018
UCF College of Nursing

Attending Members: Betty Calton, Karen Sgambati, Barbara Wilson, Elizabeth Lozada Rivera, Jamie LaMoreaux, Jeffery Golub, Julie Voyles, Kay West, Kristell Padel, Maribel Amara Garcia, Mary Kaye Pascua, Rhodney Browdy, Patricia Hall, Justin Strobel, Marguerite Lachaud, John Guildford and Bridgett Burk

Absent Members: Clifford (Cissy) Glowth, Tara Priest, Juanita Simms Williams

HR Representative: Ashley Longoria

Guests: Joanne McCully

Note: *Staff Council meets every third Thursday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting please notify a committee officer immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.*

Meeting called to order at 9:40a.m. by President John Guildford.

1. Welcome/Updates

- o John welcomed the group.

2. Approval of Minutes

- o May minutes sent out electronically for review. There was a correction needing to be made to change "Non Faculty A&P" to "Non Unit A&P". Motion made to accept minutes with this correction. Passed unanimously.

3. Roll Call Attendance:

- o Sign in sheet in lieu of roll call.

4. Treasury Report:

- o Beginning Balance as of 5/1/2018, \$6,027.43.
- o Deposit of \$0.73 from Dividend received.
- o Withdrawal \$40.00 for UCF Stage Units for Assembly.
- o Ending Balance as of 5/31/2018, \$5,988.16
- o Payment of \$152.00 for Federal ID Number is still pending.

5. Human Resource Updates: Ashley Longoria

- o Myrladi Perez has stepped down as UCF AFSCME representative and there is currently no replacement for her. UCF is in the process of looking for one. Followed up with Ashley regarding the status of this search. As of June 22, 2018, they are still looking to fill the position.
- o Open enrollment will be from October 15 – November 2 this year.
- o October 24 is the Benefits Fair.
- o No information yet on possible changes to benefits.
- o Remind everyone to submit his or her dependent eligibility forms. Today is the deadline for this to be completed.
- o Asked if UCF was considering giving employees a raise, even if state does not. No info on that at this time.

6. *Committee Updates*

- ❖ Marketing
 - No report.
- ❖ Special Events/Fundraising Committee
 - No report.
- ❖ Scholarship/Charter Committee
 - Preparing to open application for fall 2018 scholarships.
 - Jamie will be contacting CFE to see if they will be offering a scholarship this year.
 - Currently only one confirmed scholarship, the \$350 Staff Council scholarship.
 - Jamie will contact the Foundation to get the exact amount in the scholarship account.
 - Motion made to drop the award to \$250 until fall 2019 to help extend life of the award. Second motion received and council unanimously agree.
- ❖ Goodwill
 - Birthday cards for June have been sent out.
 - Kay West would like to remind everyone to make sure that when they have new hires that they have their “plus 4” added to the directory so that we are able to get the cards to them.
 - Thank you cards to vendors participating in the Staff Assembly have been sent out.
- ❖ Research Committee
 - No report.
- ❖ Elections
 - John Guildford is stepping down from role of Council President at the end of his term, June 30, 2018. An election was held to elect a new president for the one year remaining on his term.
 - Nominees for this position were Clifford (Cissy) Glowth and Maribel Garcia.
 - Nominees were able to share their experience and prior to the vote. Clifford (Cissy) had Betty Calton speak on her behalf as she was out of the country.
 - A private vote was taken with Jamie, Jeff and Kristell tallying the votes.
 - 2018-2019 President Elect Clifford (Cissy) Glowth will serve alongside current staff council officers: Vice President Rodney Browdy, Secretary Kristell Padel, Treasurer Maribel Amaro Garcia and Historian Jamie LaMoreaux.

7. *New Business*

- Kristell sent a “Thank you” email to all staff that participated in the Staff Assembly Feedback Survey.
- Need to check on training needed to get Staff Food Pantry up and running during fall this year.
- Committee voted to make Staff Council more inclusive and have Non-Unit A&P allowed to participate on the committee. Decision was unanimously approved.
 - John and Kristell met with Maureen Binder and Sheila Daniels on June 6, to discuss.
 - HR will reach out to AP to see if there is interest in this merger. If so, they will select 4 people to represent AP on a Task Force along with 4 Council Members. The members selected are Clifford (Cissy) Glowth, Maribel Garcia, Jamie LaMoreaux and Kristell Padel.
- We are in the final development states of new website. Clifford (Cissy) will be working on this with Tee Rogers.
 - Will see if we can get a donate button added to website to go to our scholarship account.
- Looking to implement a “Take Child To Work” day similar to what USF has implemented. This is an opportunity for children of employees to explore career options, interact and engage with professionals, explore personal professional aspirations and expand their idea of a balanced work and family life. UCF would like to see something similar in place by Fall 2019 for children age 8-18.

8. *Adjournment*

- Meeting adjourned at 10:37 a.m. Motion/second/carried.