

Staff Council Presidential Advisory Committee Minutes
Thursday, June 18, 2020
Zoom Connect

Attending Members: Janny Colon, Synithia Dowdell, Paula McClure, Marta de Corral, Christine Rivera, Kay West, Joanne McCully, Cissy Glowth, Jose Arce, Emilia Paris, Jeff Golub, Page Curry, Jamie LaMoreaux, Gwen Hubbs, Justin Stroebel, Melinda Kramer and Kristell Padel

HR Representative: Ashley Longoria

Guests: None

Note: Staff Council meets every third Thursday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting please notify a committee officer immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.

Meeting called to order at 3:03 p.m. Due to BoT meeting, regular meeting time was changed.

1. Welcome/Updates

- Cissy welcomed the group.

2. Approval of Minutes

- Motion to accept minutes: Jamie LaMoreaux
- Second to accept minutes: Carey Morales
- Motion passed

3. Roll Call Attendance:

- Sign in sheet in lieu of roll call.

4. Treasury Report:

- Checking Account Balance 5/30/2020 \$598.64
- Savings Account Balance 5/30/2020 \$ 6393.66

5. Human Resource Updates: Ashley Longoria

- Payroll
 - Email sent 6/8/2020 to Non-Exempt, USPS and AP regarding personal holiday. Must be used by 6/30/2020.
- New ER Policy – COVID19 Return to Campus
 - Employee relations reminds everyone to read through/adhere to posted guidelines.
- Reminders
 - Maureen wants to remind employees that they do not need to return to main campus on June 22 if they are able to work effectively from home.

- Please take time to fill out the Employee Pandemic Survey. Email sent from Maureen.
- HR is working on a full new employee orientation to be accessible online.
- Benefits is working on plan for virtual Knight Star Awards for this fall.
- Benefits Fair is more than likely going to be a virtual/webinar format.
- Knights Leave Share
 - UCF has award 2240 hours.
 - Committee meets weekly to review new requests.
 - Will keep program active as long as Federal Stafford Act is in place.

6. *Committee Updates*

❖ Marketing

- No report.

❖ Special Events/Fundraising Committee

- No report.

❖ Scholarship Committee

- Jamie LaMoreaux is currently working on setting up Fall 2020 application.

❖ Goodwill

- Birthday cards ordered.
- June birthday cards sent electronically.
- Committee still working to get out May cards.
- Committee is discussing the possibility of sending out emailed messages of support during this time of quarantine.

❖ Research Committee

- No report.

❖ Elections Committee

- No report

❖ Charter Committee

- Will begin to work on charter in the fall.

7. *New Business*

- Moving forward with the addition of AP to the Staff Council. Maureen has reached out and said she would like to meet with Cissy Glowth to discuss in more detail.
- Paula McClure will be stepping down from the Staff Council at the end of term in June.
- Joanne McCully will be stepping down from the Staff Council at the end of term in June. Will need to hold an election to select new Parliamentarian.
 - Melinda Kramer and Iolanda Guseman both volunteered to fill this vacancy. A vote was carried out electronically. Iolanda Guseman was elected to be the Parliamentarian.

8. *Adjournment*

- Motion made to adjourn meeting: Jamie LaMoreaux
- Second to adjourn meeting: Marta de Corral
- Motion passed