

**Call to order by:** Cissy Glowth

**Time-** 9:32 am

**Attending members:** Brian Villar, Carey Morales, Christine Rivera, Cissy Glowth, Jannette Colon, Jeffery Golub, Joanne McCully, Justin Strobel, Kay West, Kristell Padel, Marta de Corral, Melinda Kramer, Page Curry, Paula McClure and Jose Arce

**Absent Members:** Damien Chaffin, Jamie LaMoreaux, Karen Sgambati, Kelly Button and Synithia Dowdell

**HR Representative:** Elizabeth Herrera

**Guests:** Sarah Lovel

**1. Welcome/ Updates:** Cissy welcomed the group.

**2. Approval of Minutes:** July minutes were emailed to council members for review.

No comments on edits.

Motion was made to accept the July minutes.

**Motion to accept minutes:** Justin Strobel

**Second to accept minutes:** Christine Rivera

**Passed unanimously?** Yes

**3. Roll Call Attendance:** Sign-in sheet in lieu of roll call.

**4. Treasury Report:**

Balance for Statement Ending 5/31/2019 \$5764.04

No Update for Statement Ending 6/31/2019

Balance for Statement Ending 7/31/2019 \$6312.57

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Request was made by Paula McClure for update on Scholarship Account balance. Cissy Glowth will reach out to Foundation for this information.

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**5. Human Resources Updates:** Updates from Elizabeth Herrera

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A. Save the Date

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- i. Knight Star Awards (formerly Annual Employee Awards, September 25, 2019, from 2:30 p.m. to 5:30 p.m. in the Pegasus Ballroom of the Student Union.
  - ii. Benefits Fair, October 25, 2019, 9:00 a.m. to 2:00 p.m.
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B. AFSCME

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- i. Full book review this cycle. Employees should expect that wages and raises will be discussed later in the process.
  - ii. Collective Bargaining meetings are posted in UCF Announcement.
  - iii. Collective Bargaining agreement states employees must utilize annual leave to attend meeting.
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**6. Committee Updates:**

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❖ **Marketing:**

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- Will be working on creating brochures for events and general information.
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❖ **Special Events/ Fundraising:**

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- Will begin to plan for the Benefits Fair in October. Will be needing volunteers to help man Council Table. Joanne McCully will have sign up sheet for volunteers at our September meeting.
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❖ **Scholarship:**

- Alumni Center may not have funds available. If that is the case we will only be offering one scholarship.

❖ **Research:** No Updates

❖ **Good Will:** No Updates

❖ **Charter Committee:** No Updates

❖ **Elections:** No Updates

❖ **New Business:**

A. Guest speaker, Sarah Lovel, from HR. Some highlights from their discussion

- i. There is no time frame for the market review to be completed!!
- ii. HR is discussing with Department/College leaders on how to approach this update and how to support once done.
- iii. Next steps are to look at education/experience and where employees should be.
- iv. Want to stress that title issues must start with employees local HR Rep.

B. Committee Members

- i. List will be emailed to council members of committee's and those that signed up.  
Each committee will need to elect a committee chair by the next meeting.

❖ Next meeting will be in Barbara Ying Center

**8. Adjournment:** Time- 10:35 am

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**Motion by:** Paula McClure

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**Second by:** Carey Morales

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**Motion carried?** Yes

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