

Call to order by: Cissy Glowth

Time- 9:32 am

Attending members: Brian Villar, Christine Rivera, Cissy Glowth, Damien Chaffin, Emilia Paris, Jamie LaMoreaux, Joanne McCully, Karen Sgambati, Kay West, Kristell Padel, Mariam Vazquez Guzman, Marta de Corral, Melinda Kramer, Page Curry and Synithia Dowdell

Absent Members: Carey Morales, Jannette Colon, Jeffery Golub, Jose Arce, Justin Strobel, Kelly Button and Paula McClure

HR Representative: Ashley Longoria

Guests: None

1. Welcome/ Updates: Cissy welcomed the group.

2. Approval of Minutes: August minutes were emailed to council members for review.

Approved pending edits to HR Comp & Class Project Q&A.

Motion was made to accept the August minutes.

Motion to accept minutes: Kay West

Second to accept minutes: Karen Sgambati

Passed unanimously? Yes

3. Roll Call Attendance: Sign-in sheet in lieu of roll call.

4. Treasury Report:

Opening Balance 8/1/2019 \$6312.57

Closing Balance 8/31/2019 \$6313.37

5. Human Resources Updates: Updates from Ashley Longoria

A. Save the Date

- i. Knight Star Awards (formerly Annual Employee Awards, September 25, 2019, from 2:30 p.m. to 5:30 p.m. in the Pegasus Ballroom of the Student Union.
 - This even will not include retirees. There will be a separate even held.
- ii. Benefits Fair, October 25, 2019, 9:00 a.m. to 2:00 p.m.
- iii. Sick Leave Pool Enrollment ends September 30, 2019.

B. Benefits Open Enrollment

- i. Runs from October 14, 2019 through 6:00 p.m. Friday, November 1, 2019.
- ii. Packets will be mailed out beginning October.
- iii. No increase of Health Insurance costs for employees, only for the employer.
- iv. Ameritus and Metlife Dental plans will see slight increase to employees.

6. Committee Updates:

❖ **Marketing:**

- Elected Brian Villar as Chair.
- Will be working on creating brochures.
- Will be created QR Code to direct people to website.

❖ **Special Events/ Fundraising:**

- Elected Joanne McCully and Karen Sgambati as Co-Chairs.
 - Passed around sign up sheet for Benefits Fair.
 - Requesting donations for giveaways at Benefits Fair.
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❖ **Scholarship:**

- Elected Jamie LaMoreaux as Chair.
- Glitch in Bookstore application. Jamie will be emailing those impacted and is working with IT to resolve issue.
- Will be awarding 3 \$100 Book Awards.

❖ **Research:**

- Elected Christine Rivera and Paige Curry as Co-Chairs
- Will work on archiving historical information of all committees.
- Will be reviewing other Universities to see ways to promote moral and welfare of UCF Staff.

❖ **Good Will:**

- Need to elect Chair.

❖ **Charter Committee:**

- Elected Jamie LaMoreaux as Chair.

❖ **Elections:**

- Elected Karen Sgambati as Chair.

❖ **New Business:**

- A. Committee's will meet after meeting today to come up with goals.
- B. University Committee Updates
 - i. Parking – No Update

ii. Sick Leave – Has met but no update.

iii. Benefits Committee – Needs to elect chair and then will schedule meeting
with HR.

iv. Book Store Committee – No Update.

❖ Next meeting TBD

8. Adjournment: Time- 10: 27 am

Motion by: Jamie LaMoreaux

Second by: Karen Sgambati

Motion carried? Yes
