

Staff Council Presidential Advisory Committee Minutes
Thursday, August 20, 2020
Zoom Connect

Attending Members: Janny Colon, Synithia Dowdell, Marta de Corral, Christine Rivera, Kay West, Cissy Glowth, Jose Arce, Emilia Paris, Page Curry, Jamie LaMoreaux, Gwen Hubbs, Justin Strobel, Melinda Kramer, Mariam Vazquez, Iolanda Gusman, Brian Villar, Carey Morales, Damien Chaffin and Kristell Padel

HR Representative: Ashley Longoria

Guests: None

***Note:** Staff Council meets every third Thursday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting please notify a committee officer immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.*

Meeting called to order at 9:30 a.m.

1. Welcome/Updates

- Cissy welcomed the group.

2. Approval of Minutes

- Motion to accept minutes: Melinda Kramer
- Second to accept minutes: Jose Arce
- Motion passed

3. Roll Call Attendance:

- Sign in sheet in lieu of roll call.

4. Treasury Report:

- Checking Account Balance 7/31/2020 \$
- Savings Account Balance 7/31/2020 \$
- Dividends 7/31/2020 \$

5. Human Resource Updates: Ashley Longoria

- HR has been unsuccessful in attempts to meet with AFSME. Cissy will reach out to both Juan and Hector and request they contact HR.
- COVID19 Return to Campus
 - Form sent out on Monday via email. This is not for all employees to fill out, only those that have a situation where they cannot return to work.
 - Question was posed as to whether there would be any information coming out about different areas and tracking the 30% occupancy. Ashley did not have information on this but will take back to HR for follow up.

- Benefits Fair
 - Will be a virtual Webinar.
 - Different resources, such as brochures, will be posted on HR Website.
 - No update on any changes to state group insurance. HR is meeting on September 9, 2020 and hope to have information for us at our next meeting.

6. *Committee Updates*

❖ Marketing

- No report.

❖ Special Events/Fundraising Committee

- No report.

❖ Scholarship Committee

- Awards sent out for book and employee awards.
- Fall 20 applications being updated and info will be sent out soon.
- B&N will offer award again.

❖ Goodwill

- No report.

❖ Research Committee

- No report.

❖ Elections Committee

- No report

❖ Charter Committee

- Will be scheduling meetings to review updates made by HR Consultant.

7. *New Business*

- Libtech service that allows students, staff and faculty to check out equipment for university projects. Several items that staff look for are unavailable. Question was brought forth as to if the council could purchase and donate some of the items needed. Page will follow up with list of needed items, as well as how returns and damages are handled, and committee will vote at next meeting.

8. *Adjournment*

- Motion made to adjourn meeting: Carey Morales
- Second to adjourn meeting: Iolande Gusman
- Motion passed meeting adjourned 10:40 a.m.