

USPS Staff Council
Thursday, November 19, 2020
Zoom Connect

Attending Members: Cissy Glowth, Kristell Padel, Jose Arce, Christine Rivera, Brian Villar, Jamie LaMoreaux, Iolanda Guseman, Melinda Kramer, Carey Morales, Janny Colon, Gwen Hubbs, Page Curry, Justin Strobel, Emilia Paris, Jeff Golub, Damien Money, Kay West, Marta De Corral and Synthia Dowdell

HR Representative: Ashley Longoria

Guests: Sarah Lovel

***Note:** Staff Council meets every third Thursday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting please notify a committee officer immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.*

Meeting called to order at 9:34 a.m.

1. Welcome/Updates

- Cissy welcomed the group.

2. Approval of Minutes

- Motion to accept minutes: Jamie LaMoreaux
- Second to accept minutes: Jose Arce
- Motion passed

3. Roll Call Attendance:

- Sign in sheet in lieu of roll call.

4. Treasury Report:

- Checking Account Balance 10/31/2020 \$ 6695.90
- Savings Account Balance 10/31/2020 \$ 361.17
- Dividends 10/31/2020 \$.28

5. Human Resource Updates: Ashley Longoria

- Sarah Lovel, HR Talent Acquisition, came to update staff on hiring process.
- Reminder that staff requests for on campus work exception is not needed unless you are being asked to return to campus.
- Updated on Knightshare; close to 100000 hours donated, 5040 hours have been used and 26 employees helped by this program.

6. Committee Updates

- ❖ Marketing
 - No Report

- ❖ Special Events/Fundraising Committee
 - Melinda is researching to see what type of fundraising events are allowed and will also be reaching out to legal (Christine Sierra).
- ❖ Scholarship Committee
 - Awarded 4 Barnes & Noble awards.
 - Awarded 1 Employee Scholarship. Have enough funds to donate one scholarship for 6 more cycles.
 - Application for spring scholarship went out November 24.
- ❖ Goodwill
 - November birthday cards sent out.
 - Will be sending out Winter Break message of encouragement.
- ❖ Research Committee
 - No report.
- ❖ Elections Committee
 - No report
- ❖ Charter Committee
 - Will discuss during new business.

7. *New Business*

- Follow up discussion about 1-year term extension of current council officers.
 - Charter requires members to be on for one year before they are eligible to run for office. Was recommended by HR that the current officers stay on for one more year to oversee transition.

Motion made to extend officers term by one year made by Care Morales
 Second Melinda Kramer
 Motion passed and extension will go into effect with new charter July 1.

- Follow up discussion regarding terms of office and updates to charter.
 - It was suggested that we could stagger some of the officer's roles such as the Secretary and Parliamentarian from the current 2 years to 1 year so that the entire board of Officer's does not step down at one time. After much discussion it was decided that the term limit would remain the same for all offices but voting scheduled would change.

Motion made by Melinda Kramer to keep term length of all officers at 2 years but to elect roles of President, Secretary and Treasurer in "Even" years and roles of Vice President, Parliamentarian and Historian in "Odd" years.
 Second Jose Arce
 Motion passed and changes will be added to charter.

- Toys for Tots is short staffed, so JJ is asking that individuals wanting boxes pick them up.

8. *Adjournment*

- Motion made to adjourn meeting: Jamie LaMoreaux
- Second to adjourn meeting: Jose Arce
- Motion passed meeting adjourned 11:00 a.m.