

**Staff Advisory Council (SAC)**  
**Wednesday, January 19, 2022**  
**Zoom Connect**

**Attending Members:** Jose Arce, Jerry Archambault, Jean Bagga, Steven Blackburn, Jordan Castillo, Page Curry, Marta De Corral, Brendan Galante, Melissa Gillis, Jeff Golub, Darryl Gordon, Iolanda Guseman, Patricia Hall, Ashley Hilyer, Shirley Jeffrey, Melinda Kramer, Jamie LaMoreaux, Maria Lopes, Kate Mascheri, Erika Menna, Carey Ann Morales, Joe Mulley, Samantha Mundell, Angela Nichols, Vicky Ortiz Batson, Kristell Padel, Emilia Paris, Toni Rooney, Dan Ryley, Aaron Smart, James Smith Jr, Susan Vernon-Devlin, Brian Villar

**Excused Absentee Members:** Eric Brewington, Ron Carey, Damien Chaffin, Anita Gabbard, Cissy Glowth, Gwen Hubbs, Phyllis Kornegay, Karen Maynard, Danielle Miller, Tracey Morrison, Debbie Pope, Stacey Royalty-Rose, Janice Sante, Shela Siegrist, Justin Strobel, Doshie Walker, Kathleen Wilson

**HR Representatives:** Elizabeth Herrera

*Note:* Staff Council meets every third Wednesday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting please notify a committee officer immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.

Meeting called to order at 9:30 AM

**1. Welcome/Updates**

- SAC Vice-President's Kristell Padel welcomed the group

**2. Approval of Minutes**

- Motion to accept minutes: Jamie LaMoreaux
- Second to accept minutes: Carey Ann Morales
- Motion passed

**3. Treasury Report: Jamie LaMoreaux**

- November 1 – 30, 2021
  - Business Share Savings Beg Balance \$6,301.90
  - Business Non-Profit Checking \$0.00
  - Dividends \$0.00
  - End Balance Business Share Savings \$6,302.16
- December 1 – 31, 2021
  - Business Share Savings Beg Balance \$6,302.16
  - Business Non-Profit Checking \$0.00
  - Dividends \$0.00
  - End Balance Business Share Savings \$6,302.43

**4. Human Resource Updates: Elizabeth Herrera**

- Next week an email will go to employees to express interest in any of the HR, or Financials Positions that will be created for Workday implementation
- The positions for the new jobs are posted under SET website
- Maureen wanted Elizabeth to remind the SAC group about the STAR Awards that will take place in Pegasus ballroom; that will take place on March 3, 2022, from 2:00 to 5:00 PM
- There were questions addressed to Elizabeth about what UCF HR is doing to attract applicants. There are positions with a very small pool of applicants. Elizabeth said she will take the question to Renee Grigor the director of UCF Talent dept
- There were reports that there were employees that had COVID. Staff had concerns of not being notified about positive cases. Elizabeth answered that employees that contacted COVID supposed to call the covid hotline and comeback to work when they weren't contagious anymore

- There were questions about what employees that have covid should do if they don't have sick time anymore; Elizabeth recommended the Knight Care Leave Share, similar with the employees' sick time pool
- These links were shared by Jordan:
  - [https://www.ucf.edu/lp/knights-care-leave-share/?utm\\_source=president\\_email&utm\\_medium=email&utm\\_campaign=coronavirus](https://www.ucf.edu/lp/knights-care-leave-share/?utm_source=president_email&utm_medium=email&utm_campaign=coronavirus)
  - <https://www.ucf.edu/coronavirus/>
- Vicky shared a link for the students HEERF. <https://www.ucf.edu/coronavirus/apply-now-for-new-emergency-financial-aid/>

## 5. *Roll Call Attendance:*

- 33 members present
- 17 members absent excused

## 6. *Committee Updates*

- ❖ Marketing / Sponsorship Committee
  - Kristel Padel/ Eric Brewington
    - Minor updates to the SAC website and Facebook
- ❖ Special Events/Fundraising Committee
  - Doshie Walker/Erika Menna
    - Erika was saying that Doshie is looking for face to face options for the Staff Assemble
- ❖ Scholarship Committee
  - Jamie LaMoreaux/Aaron Smart
    - Jamie reported that there are scholarships applications that she will download and send to the committee members to review them
- ❖ Sunshine Committee
  - Carey Ann Morales/Melissa Gillis
    - Continuing to send out birthday email, retirement emails
    - Carey is looking for suggestions for positive ideas for up lifting messages for staff
- ❖ Research / Historian Committee
  - Page Curry/Tracey Morrison
    - Didn't meet this year; Page said she is still uploading into archives the minutes and agendas form the 2020 – 2021 meetings
- ❖ Elections Committee
  - Vicky Ortiz Batson/Shela Siegrist
    - Vicky said they are looking to replace an A&P member that left the council
    - Shela will go over the waiting list of A&P applicants
- ❖ University Events Support
  - Cissy Glowth/Jim Smith
    - Jim was saying they didn't meet; they don't have anything coming up; they are asking for suggestions
- ❖ Parking Committee
  - Melissa Gillis/Brian Villar
    - Melissa and Brian were saying that they had a meeting recently; their understanding is that the limit to increase the parking fee for USPS employee is \$55,000

Melissa just announced that she is the person leaving the council. She found another job outside of UCF.

Staff brought up concerns of the campus scooters and their random “drop offs”. Carey mentioned that some scooters were being left blocking doors, specifically the automatic ones. This is an ADA violation. She mentioned they had a

photo of one of the blockages. The picture was taken by the College of Business. SAC wanted to know who we could contact **regarding** the issue.

Shirley discussed about the new SET roles. There were concerns about the new roles. If there are any places to **grow** professionally. Marta, Erika, and Carey also discussed about the impact of the changes that Workday will bring.

**7. *New Business: Award Proposal***

No new business to report

**8. *Adjournment***

- Meeting adjourned at 10:32 AM
- Jamie motioned to adjourn the meeting
- Jerry seconded to adjourn the meeting