

Staff Advisory Council (SAC)
Wednesday, October 20, 2021
Zoom Connect

Attending Members: Jose Arce, Jerry Archambault, Jean Bagga, Eric Brewington, Ron Carey, Damien Chaffin, Page Curry, Anita Gabbard, Brendan Galante, Melissa Gillis, Cissy Glowth, Jeff Golub, Iolanda Guseman, Ashley Hilyer, Shirley Jeffrey, Phyllis Kornegay, Jamie LaMoreaux, Kate Mascheri, Karen Maynard, Erika Menna, Carey Ann Morales, Tracey Morrison, Samantha Mundell, Angela Nichols, Vicky Ortiz Batson, Kristell Padel, Emilia Paris, Stacey Royalty-Rose, Dan Ryley, Janice Sante, Aaron Smart, James Smith Jr., Justin Strobel, Susan Vernon-Devlin, Brian Villar, Doshie Walker

Absentee Members: Jordan Castillo, Marta De Corral, Darryl Gordon, Gwen Hubbs, Melinda Kramer, Danielle Miller, Joe Mulley, Debbie Pope, Toni Rooney, Shela Siegrist, Kathleen Wilson

HR Representatives: We didn't have any participants from HR

UCF Students Pantry: Jeannie Kiriwas

Note: *Staff Council meets every third Wednesday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting please notify a committee officer immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.*

Meeting called to order at 9:30 AM

1. Welcome/Updates

- SAC President's Cissy Glowth welcomed the group

2. Approval of Minutes

- Motion to accept minutes: Carey Ann Morales
- Second to accept minutes: Jose Arce
- Motion passed

3. Human Resource Updates: N/A

4. UCF Students Pantry: Jeannie Kiriwas

- Oversees Knights Helping Knights Pantry
- Emergency food pantry
- Created in 2009 and is run by students
- Located in Ferrell Commons
- Any enrolled student can access this service
- Foundation can only support enrolled students, not staff, faculty, and recent alums
- There are many concerns if we will have a pantry for staff; the food can be considered extra benefits for staff, that will use the service. We will need a place, and storage for the staff pantry. Need to think about the people that would need it and the hours that they work since custodial employees work over night and weekends
- Community donation boxes when you can add a can/take a can. Available for anyone. Place in high traffic areas. Some concerns with this would be elements and wildlife
- Food insecurity with employees means probably family members also having issues. Need to think long term
- Employees that are enrolled in any class can use the students' pantry. If an employee is enrolled in the spring and fall semesters, but not in summer, can have access to this service even in summer; in the Registrar office he/she shows enrolled
- Jeannie will go back and check with institutions that we are most interested in. Would also be happy to meet with HR to see how this impacts benefits

- Jeannie was sharing this resource: https://www.feedhopenow.org/site/SPageServer/?pagename=need_food
- Second Harvest Food Bank tried to have a mobile food drop at UCF. If they do, the food needs to be available for everyone from the community, not only UCF staff

5. *Treasury Report:*

- September 1 – 30, 2021
 - Business Share Savings Beg Balance \$6,301.37
 - Business Non-Profit Checking \$0.00
 - Dividends \$0.00
 - End Balance Business Share Savings \$6,301.63

6. *Roll Call Attendance:*

- 36 members present
- 11 members absent

7. *Committee Updates*

- ❖ Marketing / Sponsorship Committee
 - Kristel Padel/ Eric Brewington
 - Updated with Employee of the Month on social media (FB)
- ❖ Special Events/Fundraising Committee
 - Doshie Walker/Erika Menna
 - We have 35 participants in the survey sent by Iolanda
 - 60% of the people polled want to have the Annual Staff Assembly as a zoom event
 - We can plan for a meeting in person for 2023
 - Was able to secure parking passes to give away for the assembly event
- ❖ Scholarship Committee
 - Jamie LaMoreaux/Aaron Smart
 - Winners were notified.
 - We gave 4 employee scholarships out (funded by a very generous donation to the fund) the winners were: Anita Gabbard, Anthony Tufano, Sarah Perez, ToCarra Jordon
 - The Barnes and Noble Campus Book Award winners were: Courtney Martinez, Khue Duong-Rymer, Melissa Spence, Travis McLelland
- ❖ Sunshine Committee
 - Carey Ann Morales/Melissa Gillis
 - Continuing to send out birthday cards.
 - Got approval to get list of retirees, will begin sending out a retirement card to employees starting in November.
 - Phyllis will be taking over the sending of Get Well, Congratulations and Sympathy cards.
- ❖ Research / Historian Committee
 - Page Curry/Tracey Morrison
 - Didn't meet this month.
 - The committee members are talking about printing a newsletter
 - Working on compiling information for resources for those needing additional assistance
 - They will create a subcommittee to work on a food drop at UCF
 - We can use the Parking at the Research Park, or even by the UCF Football Stadium
- ❖ Elections Committee
 - Vicky Ortiz Batson/Shela Siegrist
 - Sent email to USPS employees regarding the 3 open seats for SAC
 - Have received a couple of responses
 - Sent out poll to elections committee to schedule next meeting
- ❖ University Events Support
 - Cissy Glowth/Jim Smith

- Cissy and Jim will be Chair/Co-Chair.
- ❖ Parking Committee
 - Melissa Gillis/Brian Villar
 - Had meeting recently
 - Concerns with lack of C parking in Garage H
 - Currently looking to see how much parking is available there
 - Some employees have oversize trucks, and they are wanting to park in spaces rear first instead of nose. This will require parking services to adjust on how they read the tag, which will result in additional fees looking at charging an additional fee
 - Next meeting will be in November

Vicky Ortiz Batson questions:

Q1: If you make over \$50k salary the parking decal rate increases in price. Staff feel that this is a huge jump to pay the same amount as a faculty member making \$100k.

Q2: Same issue came up last year. Requested Parking to let them know what the difference would be if they bumped this up at \$75K instead and how many people would be impacted.

Q3: Is there another source that could be brought into the conversation?

8. *New Business: Award Proposal*

a. Vicky Ortiz Batson talked about Knight Vision and SET (Service Enhancement Transformation), and the changes it will be bringing to everyone at UCF. Cissy is going to set up a meeting with a Knight Vision Rep to talk to us in detail.

b. Shining Knight Award. Putting this forward to HR to create the award. This will include the criteria and selection of the award.

Motion made to propose this award to HR – Shirley Jeffrey

Second – Page Curry

Motion to submit the Shining Knight Award request to HR passed.

9. *Cissy Glowth: More Info*

a. If you have the UCF app and you look under discounts and promotions, there are discounts that are offered regularly on campus.

b. The board of trustees will meet to approve the raise for USPS employees

10. *Adjournment*

- Meeting adjourned at 10:58 AM
- The meeting wasn't formally adjourned