

Staff Advisory Council Meeting Minutes

February 15, 2023

Attending Members: Cissy Glowth, Kristell Padel, Jim Smith, Carey Morales, Page Curry, Jose Arce, Jerry Archambault, Eric Brewington, Jordan Castillo, Marta de Corral, Anita Gabbard, Brendan Galante, Jeffery Golub, Jim Graf, Patricia Hall, Ashley Hilyer, Gwen Hubbs, Phyllis Kornegay, Melinda Kramer, Maria Lopes, Kate Mascheri, Karen Maynard, Erika Menna, Tracey Morrison, Samantha Mundell, Angela Nichols, Emilia Paris, Toni Rooney, Dan Ryley, Shela Siegrist, Aaron Smart, Mary Lynn Smith (Rush), Justin Strobel, Susan Vernon-Devlin, Brian Villar, Jamie LaMoreaux

Excused Absentee Members: Iolanda Guseman, Steven Blackburn, Ron Carey, Damien Chaffin, Darryl Gordon, Joe Muley, Stacey Royalty Rose, Janice Sante, Justin Strobel, Kathleen Wilson

Other Attendees: Andy Rampersand – Parking Services

Note: *Staff Council meets every third Wednesday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting please notify a committee officer immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.*

Meeting called to order: 9:30 a.m.

1. President's Welcome – Cissy Glowth
2. Approval of minutes:
 - Motion to accept minutes: Jamie LaMoreaux
 - Vote on Motion: Passed – Yes: 30 – No: 0 (Unanimous)
3. Attendance – Completed (see above)
4. Treasury Report – Carey Morales
 - SAC Accounts \$6,975.80
 - Savings \$6,310.87
 - Checking \$664.93
 - Add: 0.27 cents – Interest
 - Subtract: \$250.00 Scholarship check cashed by awardee
 - Discussion about SAC Foundation account (Jamie LaMoreaux will check balance)
5. Human Resources – No Report Today due to meeting

6. Parking Services Update – Andy Rampersand – Parking Services

- Pursuing safety initiatives on campus
 - Looking at crosswalks, restriping, verifying they are in compliance
 - Restriping East and West Plaza Drive
 - Investigating automated speed radar signs at Libra Drive due to significant amount of complaints of speeding in the area
 - Installing cameras in Libra Garage
 - Piloting speed bumps in Garage B on the ramps

7. Committee Reports

- Marketing/Sponsorship – Kristell Padel
 - Still in search of Committee Co-Chair
 - No meetings/No Other Updates
- Special Events/Fundraiser – Erika Menna
 - No updates – Need a meeting soon (per Cissy Glowth)
- Scholarship - Jamie LaMoreaux
 - Scholarship Applications increased
 - Still receiving Student OPS applications for scholarships
 - Suggestion: raise scholarship total to \$300 this Spring – split into 2 scholarships of \$150/each – 1 for A&P and 1 for USPS
 - Points of Interest
 - Staff Assembly monies raised should be for scholarships
 - Expenses have reduced for SAC since 2020 – no major purchases of merchandise for events, etc.
 - We do have events coming up – can we buy merchandise for them?
 - For Spring 2023:
 - 4 Book Scholarships – still coming from Barnes & Noble
 - 2 scholarships this semester only
 - 1 scholarship for A&P = \$250.00
 - 1 scholarship for USPS = \$250.00
 - 1 comes from Foundation Account + 1 comes from SAC Checking Account
 - Motion to proceed: 1st – Carey Morales / 2nd – Jose Arce
 - Vote on Motion: Yes: 32 – No: 2 (Passed)
 - Carey mentioned: Can SAC give a shout out for Scholarships on our SAC Facebook page and SAC members to their areas on UCF Day of Caring?
 - Cissy asked Jamie LaMoreaux to email Foundation for the Account # to use for the next Day of Caring and to verify the process to use
- Research/Historian Committee – No Update
- Sunshine Committee – Carey Morales
 - Birthday and Retirement Cards sent for February
 - Carey mentioned that several positive responses have come back thanking SAC for sending these cards
- Elections Committee – Shela Siegrist
 - 5 Open Positions: 1 A & P + 4 USPS
 - 1 interested in the A & P position – encouraged to complete application
 - UCF HR announcement for openings coming soon

- University Events Support – Cissy Glowth
 - Need to have a meeting soon to discuss upcoming events
 - Graduations
 - Star Awards
 - Staff Assembly – Tentative Date: 8/2/23 – (possibility: event being renamed)
 - Discussion about Ducks and Shirts – collaboration with other departments
 - Homecoming Events: TBD – waiting on word from President’s Office (Cissy will reach to Germaine Graham for any updates)
- Parking Committee – Andy Rampersand report earlier today

8. New Business:

- Board of Trustees meeting this month
 - Will vote on Merit Increases
 - Scheduled Delivery: 1st Paycheck in April 2023
 - Colleges have already been given money for merit raises (funds earmarked)
- Jeffery Golub had a question about New Hire Probationary Periods
 - A & P: No Probationary Period
 - USPS: 12-month Probationary Period
- Jim Smith – summarized SAC meeting with Gerald Hector – on 01.31.23
 - Title: “Workday and One UCF”
 - Discussed last 10 years @ UCF
 - Reviewed situation now at UCF
 - Highlighted duplication @ UCF
 - 4 Tenets for Workday 07.01.22 Launch
 - Now that we are 7 months in to Workday...
 - Discussed next steps and answered questions

9. Meeting adjourned @ 10:15 a.m.

- Motion to Adjourn: Jamie LaMoreaux
- First to Motion to Adjourn: Carey Morales
- Second to Motion to Adjourn: Jose Acre