

Staff Advisory Council Meeting Minutes

April 19, 2023

Attending Members: Cissy Glowth, Kristell Padel, Jim Smith, Jose Arce, Jerry Archambault, Eric Brewington, Ron Carey, Jordan Castillo, Damien Chaffin, Brendan Galante, Jeffery Golub, Jim Graf, Patricia Hall, Ashley Hilyer, Gwen Hubbs, Melinda Kramer, Maria Lopes, Kate Mascheri, Karen Maynard, Tracey Morrison, Joe Muley, Samantha Mundell, Angela Nichols, Emilia Paris, Toni Rooney, Stacey Royalty Rose, Shela Siegrist, Aaron Smart, Mary Lynn Smith (Rush), Justin Strobel, Brian Villar, Jamie LaMoreaux

Excused Absentee Members: Carey Morales, Iolanda Guseman, Page Curry, Steven Blackburn, Marta de Corral, Anita Gabbard, Darryl Gordon, Phyllis Kornegay, Erika Menna, Janice Sante, Kathleen Wilson

Other Attendees: Andy Rampersad – UCF Parking Services

Note: *Staff Council meets every third Wednesday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting please notify a committee officer immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.*

Meeting called to order: 9:30 a.m.

1. President's Welcome – Cissy Glowth
2. Approval of minutes:
 - Motion to accept minutes: Kristell Padel
 - First Motion to accept: Jamie LaMoreaux
 - Second Motion to accept: Jose Arce
3. Attendance – Completed (see above)
4. Treasury Report – Carey Morales (Given by Cissy Glowth)
 - SAC Accounts \$6,726.31
 - Savings \$6,311.38
 - Checking \$414.93
 - Add: 0.27 cents – Interest
 - Foundation Account \$2,314.00

5. Human Resources – No Report (Maureen Binder to join later with updates)
6. Committee Reports
 - Marketing/Sponsorship – No Report
 - Special Events/Fundraiser – No Report
 - Scholarship – No Report
 - Research/Historian Committee – No Report
 - Sunshine Committee – No Report
 - Elections Committee – Shela Siegrist
 - Committee contacted candidates and all accepted nominations
 - Start of Term: July 1, 2023
 - Total of 2 A&P and 4 USPS added to roster
 - New Members:
 1. Chondra Babb, Rec and Wellness Center
 2. Elimar Diza Martinez, General Counsel Office
 3. Jessica Frisch-Daiello, Office of Research
 4. Melly Lopez, University Compliance and Ethics
 5. Otis Owens, UCF Facilities
 6. Sammy Solberg, Housing and Residence Life
 - University Events Support – Cissy Glowth
 - Founder's Day Review and Congratulations
 - Congratulations: Years of Service Winners and Award Winners
 - Congratulations: Jordan Castillo – Excellence Award
 - Thank you to all the volunteers who helped with support of the event
 - Cissy reviewed the event and collected feedback from SAC members
 1. Different day/time – not as big a deal as in the past
 2. Human Resources was not coordinating the event this year
 3. Presidential Events staff coordinated the Founders Day event. Ana Petkov, Germaine Graham, Mike Kilbride, and staff worked hard to handle three events in one day
 4. Set-up with curtains by the platform and stairs helped with the overall setting for the event
 5. The amount of the awards increased a great deal this year – 100 @ \$500/ea. And 10 @ \$2500/ea.
 6. One improvement: earlier nomination period and award winner notification to plan to attend the event in person
 7. Dilemma: there is still a large amount of staff working remotely
 - Parking Committee – Andy Rampersad – UCF Parking Services
 - Painting exterior of Garage I (May 4-14) – Garage will be closed

- Rumble strips being installed at crosswalks – Lot B3 and B5 – Libra Drive by the Old Print Shop – Greek Park Drive – N Orion Blvd (Lot E6 and Softball field)
- Striping Pedestrian Crosswalks – May 24-26
- Parking Fines: Increase July 1 – some as much as \$100 per infraction (ex. Parking in a Fire Lane)
- Question: Are parking permits going up next year?
- Question: repeat offenders parking in the College of Sciences Tech Commons loading area and College of Business loading dock (vehicle repeatedly parked at dock by BA1 and Theatre Building)
- Andy: Call x5555 to report these infractions

7. Dan Ryley – UCF PD (Presentation on Suicide Prevention)

- All UCF PD officers are Crisis Intervention trained
- Watch out for staff, faculty, and students
- **If someone is in crisis, do not leave them alone!**
 - Even those who appear not to struggle may be sending a silent “MayDay”
 - CAPS – is one of the most valuable resources available
 - Suicide Prevention Line: dial 988 or 1-800-273-8255
 - Veteran’s Crisis Line: dial 988, then press 1
- If someone needs immediate crisis intervention, dial 9-1-1
- You Tube Informational Videos: “The Mental Hygiene Project” and many others
- Brian Villar – mentioned the UCF EAP Program – for staff and faculty:
<https://hr.ucf.edu/current-employees/benefits/additional-employee-benefits/employee-assistance-programs>

8. New Business:

- Still need a volunteer for commencement – Saturday 5/6 @ 7:00 p.m.
- Without a prompt response we will not have a SAC rep at this ceremony

9. Next Meeting: Wednesday, May 17, 2023

10. Motion to Adjourn Meeting

- Motion to Adjourn: Kristell Padel
- First to Motion: Patricia Hall
- Second to Motion: Jamie LaMoreaux
- Meeting adjourned @ 10:10 a.m.