

Staff Advisory Council Meeting Minutes

September 20, 2023

Attending Members: Aaron Smart, Angela Nichols, Ashley Hilyer, Brendan Galante, Brendan Solinsky, Carey Ann Morales, Damien Chaffin, Dan Ryley, Darryl Gordon, Elimar Diaz Martinez, Emilia Paris, Eric Brewington, Gwen Hubbs, Jamie LaMoreaux, Jeffery Golub, Jessica Frisch-Daiello, Jim Graf, Jim Smith, Johnny Pinero Gaston, Jordan Castillo, Justin Strobel, Kate Mascheri, Kristell Padel, Maria Lopes, Mary Lynne Rush (Smith), Melinda Kramer, Melly Lopez, Otis Owens, Patricia Hall, Rhonda Uzodinma, Samantha Mundell, Sheryl Goins, Skendar Shehu, Stacey Royalty-Rose, Taylor Malin, Toni Rooney, Tracey Morrison

Excused Absentee Members: Anita Gabbard, Brian Villar, Chondra Babb, Cissy Glowth, Iolanda Guseman, Jerry Archambault, Joe Muley, Jose Arce, Page Curry, Phyllis Kornegay, Russell Ramalie, Shela Siegrist

Other Attendees: Patty Farris – UCF H R Training and Development

Note: Staff Council meets every third Wednesday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting please notify a committee officer immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.

Meeting called to order: 9:31 a.m.

1. Welcome – Kristell Padel (filling in for President)
 - Welcome to guest speaker – Patty Farris – UCF H R Training and Development
2. Guest Speaker: Patty Farris – UCF H R Training
 - AFSCME Negotiations ongoing (from Maureen Binder)
 - Sick Leave Pool Open until 09.29.23
 - Workday Learning and LinkedIn Learning Synced – Feb 2023
 - LinkedIn Learning and Workday Leadership Development Opportunities
 - HR Learning & Organizational Effectiveness
<https://hr.ucf.edu/current-employees/hr-learning-organizational-effectiveness/>
 - HR Learning Training Calendar 2023 – Quarter 3
<https://hr.ucf.edu/document/loe-learning-calendar-q3/>
 - HR Learning Training Calendar 2023 – Quarter 4
<https://hr.ucf.edu/document/loe-training-calendar-q4/>
 - Communicating Through Conflict: A Leadership Pathway
<https://hr.ucf.edu/document/communicating-through-conflict-a-leadership-pathway/>
 - Getting Started with LinkedIn Learning
<https://digitallearning.ucf.edu/linkedin-learning/>
 - Benefits Update
 - Open Enrollment 10/09 – 10/27

- Gabor Disability Open Enrollment 10/09 – 12/08 (1st time in 5 years)
 - Fees for Union payments no longer taken out as payroll deduction
- Other H R Updates
 - Certifications – possible for use – can earn CEU credits toward Certs, too
 - Diversity Programs Update – Coming November 2023
- 3. Approval of minutes:
 - Motion to accept minutes: Gwen Hubbs
 - First Motion to accept: Jamie LaMoreaux
 - Second Motion to accept: Jim Graf
- 4. Treasury Report – Carey Morales
 - Checking \$724.75
 - Savings \$6,312.71
 - \$ 0.27 cents in interest earned.
 - Balance \$7,037.46
 - Budget Meeting Held
 - Transfer \$1500.00 from Savings to Checking
 - To pay for Ducks and T-Shirts pre-ordered
- 5. Committee Reports
 - Marketing/Sponsorship – Russell Ramalie/Brian Villar
1st meeting: 09.29.23 @ 10:00 a.m.
 - Special Events & Fundraising – Darryl Gordon/ Emilia Paris
No report
 - Scholarship – Jamie LaMoreaux/Aaron Smart
 - Scholarship Apps coming in
 - Filter out Non A&P and USPS
 - Savings Incentive from Addition Financial
 - Kristell: asking HR about USPS and A&P monthly awards
 - Larger awards @ Founders Day – 100 Employee Excellence @ \$500/each
 - Larger awards for:
 - Employee of the Year = \$500
 - Employee of the Month = \$250
 - Colleges nominated 5 each for these awards to HR (from Pres Office)
 - Next Year: earlier notifications
 - Research/Historian – Samantha Mundell/Tracey Morrison
 - 1st Meeting held – 09.15.23
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 - Sunshine – Carey Ann Morales/Melly Lopez
 - 1st meeting last week
 - New notifications coming out: Pumpkin Spice/Winter Wonderland

- Elections – Kristell Padel/Melinda Kramer
 - Meeting next month
 - Filling 1 spot – A&P
 - Have 20 apps to review
- University Events/Special Events
 - Shirts available for Homecoming Week
 - Homecoming available after release – Distribution: TBD
 - Spirit Splash available after SS – Distribution: TBD
 - Order shirts on Spreadsheet – ASAP
 - Carey Ann collecting money (Cash or Check)
 - Want to place final order by 09.29.23
 - Spirit Splash Tent:
 1. Staff Advisory Council
 2. Black Faculty and Staff Association
 3. Latino Faculty and Staff Association
 4. Refreshments – 220 smoothies from Smoothie King - \$360
 - a. Split Cost with other Orgs - \$120 from SAC
 - b. Email E-vote on \$120 will be sent soon
 - Distribute shirts @ Parking Services Lot
 - Ducks Distribution (100) – Process: TBD -Donations: No Go
 - Still working on Spirit Splash volunteer schedule/location
- Parking – Jim Graf/Jose Arce
 - No Meeting/No Report

6. New Business:

- UCF Benefits Fair – Monday 10/09 – 09:00 a.m. to 02:00 p.m.
 - Changes for 2024 will be highlighted during the Fair
- Homecoming Week – 10/23 – 10/27
- Winter Break Dates – TBD (early October release)
- Pegasus Magazine – Rosen (not getting them)

7. Next Meeting: Wednesday, October 18, 2023 – 9:30 a.m.

8. Motion to Adjourn Meeting

- Motion to Adjourn: Gwen Hubbs
- First to Motion: Jim Graf
- Second to Motion: Jamie LaMoreaux
- Meeting adjourned @ 10:46 a.m.