

Staff Advisory Council Meeting Minutes

March 20, 2024

Attending Members: Aaron Smart, Angela Nichols, Anita Fox, Ashley Hilyer, Brian Villar, Carey Ann Morales, Chondra Babb, Cissy Glowth, Damien Chaffin, Darryl Gordon, Elimar Diaz Martinez, Emilia Paris, Eric Brewington, Gwen Hubbs, Jamie LaMoreaux, Jeffery Golub, Jerry Archambault, Jessica Frisch-Daiello, Jim Graf, Jim Smith, Joe Muley, Johnny Pinero Gaston, Jordan Castillo, Jose Arce, Justin Strobel, Kate Mascheri, Kristell Padel, Luma Al Tal, Maria Lopes, Mary Lynne Rush (Smith), Melinda Kramer, Melly Lopez, Otis Owens, Page Curry, Patricia Hall, Russell Ramalie, Sheryl Goins, Toni Rooney, Tracey Morrison

Excused Absentee Members: Anita, Gabbard, Brendan Galante, Dan Ryley, Iolanda Guseman, Mary Lynne Rush (Smith), Rhonda Uzodinma, Samantha Mundell, Shela Siegrist, Skendar Shehu, Stacey Royalty-Rose, Taylor Malin

Other: Beau Case – Inaugural Dean of UCF Libraries

Note: *Staff Council meets every third Wednesday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting please notify a committee officer immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.*

Meeting called to order: 9:31 AM

1. Welcome – Cissy Glowth
 - Welcome to guest speaker – Beau Case
2. Guest Speaker – Beau Case
 - Question: Do you go to your local library?
 - Students: a great place to study
 - Faculty: house their journals
 - Online resources for faculty – Book Delivery service for faculty
 - New things at the library:
 - Renovations
 - Social spaces
 - Library held accountable by SGA
 - Working on better food options
 - Updates to library technology
 - Lending services improvements: 4000+ items/used 50,000 times/per semester
 - Partner with IT to rearrange Tech Services
 - Academic Engagement (New Department) – SSWB Partnerships
 - Other materials:
 - Data sets – licensing can be done by the library
 - Satellite images
 - History/Cultural images digitized

- Preserve History and Culture of Central Florida
- Landscape paintings of Central Florida
- Prints/Negatives of Aerial photography
- NASA and other Corporate archives
- Hospitality/Tourism Collections – Harris Rosen Family Papers
- Other collections are being negotiated to be acquired
- Faculty research with help of library can be made easier
- One thing we must do: Show students “we care”
- Easy to find: The only Beau @ UCF

3. Approval of Minutes

- Gwen motioned to accept minutes for 02.21.24 Staff meeting
- 1st: Patricia Hall
- 2nd: Chondra Babb
- Vote to Approve Minutes: Unanimous

4. Financial Report – Carey Ann Morales

- Checking Balance: \$2,220.55
- Savings Balance: \$4,813.96
- Interest Earned: \$ 0.19
- Total: \$7,034.51

5. Committee Reports

- A. Marketing/Sponsorship – Russell Ramalie/Brian Villar
 - Meeting this week
 - Updates: Website updated – Kindness wall in development – Working on historical info
- B. Special Events/Fundraising – Darryl Gordon/Rhonda Uzodinma
 - Last Meeting special guests University Compliance
 - Fundraising ideas reviewed – what can we do/not do – Discussed “Donate Tab” on SAC Website – Silent Auctions (asked for clarity) – Cannot solicit items – items can be freely given by individuals – wish list for items (possible collection by SAC) – coordinated by Georgiana DeBoer (Compliance)
- C. Scholarship – Jamie LaMoreaux/Aaron Smart
 - Excellent Apps this year
 - 2 Awards – 1 USPS and 1 A&P
 - 2 Addition Financial Awards
 - 4 Barnes & Noble Book Awards
 - Account Balance: \$1,500.00 remaining
 - Need funds to replenish
 - Great Thank You Letters received from scholarship recipients
- D. Research/Historian – Samantha Mundell/Tracey Morrison
 - No meeting yet

- E. Sunshine Committee – Carey Ann Morales/Melly Lopez
 - Meeting last month
 - 1st Quarter Shout-Out sent
 - 2nd Quarter Shout-Out – in the works
 - March: Birthdays and Anniversaries mailed
 - Some Retirements are missing
 - Two Inquiries received: No more notes please)

- F. Elections Committee – Kristell Padel/Melinda Kramer
 - a. Renewal Apps: Pending (Need completion ASAP)
 - b. New Positions Needed: USPS and A&P
 - c. New Term: Begins in July 2024
 - d. Elections This Year:
 - i. President
 - ii. Secretary
 - iii. Treasurer
 - e. Reach out to current officers with questions and feedback

- G. Parking Committee – Jim Graf/Jose Arce
 - a. Last Meeting: 3/19/24
 - b. No Updates

6. New Business

- Founders Day Convocation – Employee Ceremony
 - Wednesday, April 3, 2024
 - 8:00 – Breakfast and 9:00 – Awards begin
- Women’s Heart Attack Prevention
 - Risks present themselves differently than from men
 - It is not what you eat – It is genetics
 - All Departments should have AED close – If not, check with EHS
 - AED locations on campus (page sent to all in the Chat)
- Review Emergency Plans during staff meetings
 - Update Emergency Preparedness
 - Update COOP Plans
 - Update Emergency Phone Trees
 - Take a First Class – UCF RWC (Call Jose Vasquez – UCF EHS)

Next Meeting: Wednesday, April 17, 2024 @ 9:30 a.m.

- H. Motion to Adjourn Meeting
 - Motion to Adjourn: Gwen Hubbs
 - First to Motion: Jamie LaMoreaux
 - Second to Motion: Jose Arce
 - Meeting adjourned @ 10:24 AM