

Staff Advisory Council Meeting Minutes

February 19, 2025

Attending Members: Aaron Smart, Angela Nichols, Anita Gabbard, Brendan Galante, Carey Ann Morales, Cissy Glowth, Crystle Bechtold, Damien Chaffin, Elimar Diaz Martinez, Emilia Paris, Eric Brewington, Gwen Hubbs, Iolanda Guseman, Jamie LaMoreaux, Jeffery Golub, Jerry Golub, Jessica Frisch-Daiello, Jim Graf, Justin Strobel, Luma Al Tal, Maria Lopes, Mary Rush, Melly Lopez, Otis Owens, Patricia Hall, Rhonda Uzodinma, Russell Ramalie, Shela Siegrist, Sheryl Goins, Skendar Shehu, Stacey Royalty-Rose, Tara Roquevert, Taylor Malin, Toni Rooney, Tracey Morrison

Note: *Staff Council meets every third Wednesday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting please notify a committee officer immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.*

Meeting called to order: 9:30am

1. Welcome- Cissy Glowth

- Welcome to our guest speakers: Dana Torres and Bonnie Belot from Payroll.

2. Guest Speakers-

- **Dana Torres** – Explained the difference between the delivery options for employee W-2 forms. She encouraged everyone to select the electronic only option to obtain immediate access to their W-2 forms.
- **Dana** -also reminded everyone to Enter and Submit payroll prior to the deadline for each pay period. Payroll is no longer honoring “On Demand” check requests.

3. Approval of Last Meeting Minutes

- Motion to approve: Jim Graf
- Second : Patricia Hall
- Minutes approved unanimously as written

4. Financial Report – Carey Ann Morales

Checking Balance:	\$2,569.74
Savings Balance:	\$4,816.16
Interest Earned:	\$0.20
Total:	\$7,385.90

5. Committee Reports

A. Marketing/Sponsorship – Jessica Frisch-Daiello

- Updates were made to the website and brochures.
- Requested committee members submit updates to get posted on Facebook

- Aaron Smart advised a new Scholarship survey is being developed and requested members please take the survey for testing purposes.
- Looking into selling “Staff Council” ducks as a fundraiser--- Magician and Wizard themed Ducks were suggested, but other themes are being investigated.

B. Special Events/Fundraising – Darryl Gordon

- No Update
- No meeting yet in the new year. Will have an update for our next meeting

C. Scholarship – Jamie LaMoreaux

- Reminder of Application Deadline: February 19, 2025

D. Research/Historian – Samantha Mundell

- No Updates

E. Sunshine Committee – Carey Ann Morales

- First Quarter shout out is ready to send.

F. Elections Committee – Katie Connolly

- No Updates

G. Parking Committee – Jim Graf

- Jim advised the SPIN scooters merged with BIRD and will be adding Scooters to the off campus housing locations.

6. New Business- No new business

7. Motion to Adjourn Meeting

- Gwen Hubbs called for a motion to adjourn
 - First to Motion: Jim Graf
 - Second: Jessica Frisch-Daiello
- Meeting adjourned @ 10:27 a.m.