

Staff Advisory Council Meeting Minutes

November 19, 2025

Attending Members: Aaron Smart, Angela Nichols, Anita Fox, Anita Gabbard, Ben Kim, Brendan Galante, Brian Villar, Carey Morales, Cissy Glowth, Crystle Bechtol, Damien Chaffin, Darryl Gordon, Deborah Pease, Elimar Diaz Martinez, Emilia Paris, Eric Brewington, Gwen Hubbs, Iolanda Guseman, Jamie LaMoreaux, Jeffery Golub, Jessica Frisch-Daiello, Jim Graf, Jose Arcel, Katie Connolly, Kimberly Esterline, Maria Lopes, Mary Lynne Rush, Melly Lopez, Ottis Owens, Page Curry, Patricia Hall, Samantha Mundell, Sarah Hall, Sheryl Goins, Skender Shehu, Stacey Royalty-Rose, Tara Roquevert, Taylor Malin, Toni Rooney, Tracey Morrison

Note: Staff Council meets every third Wednesday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting please notify a committee officer immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.

Meeting called to order: 9:30am by Cissy Glowth

1. Welcome- Cissy Glowth

- Welcome to our guest speakers: Bernice Lugo and Kathleen Winningham

2. Guest Speakers-

- **Bernice Lugo**- gave overview of the HRBC and reminded everyone that performance appraisals are due 2/15/26.
- **Kathleen Winningham**- gave an overview of the kNEXT business model and the areas supported.

3. Approval of the Last Meeting Minutes

- Motion to approve: Katie Connolly
- Second: Jim Graf
- Minutes approved

4. Financial Report – Carey Ann Morales

- Checking Balance: \$3,107.73
- Savings Balance: \$4,813.94
- Interest Earned: \$0.20
- Total: \$7,921.87

5. Committee Reports

- **Marketing/Sponsorship** – nothing to report.
- **Special Events/Fundraising**-Jamie – Jamie announced the December breakfast meeting will be held December 4th, 2025, from 8:30-10:30. Cost will be \$13.95 per person with a wrapped gift swap for those who wish to participate. Gift limit \$20 value. Please RSVP if you plan to attend.

- **Scholarship**- Jamie reported the committee will meet Friday with plans to announce the scholarship winners by Monday.
- **Research/Historian** – nothing to report.
- **Sunshine Committee** – Melly shared the Gratitude shoutout was sent out and the Winter Break shoutout will be sent out in December.
- **Elections Committee** –nothing to report.
- **Parking Committee** – Jose advised renovation work to parking garages and lots continues.
- **AI Committee**- Anita advised the committee to have its next meeting on December 8, 2025.

6. New Business-- none

7. **Motion to Adjourn Meeting** – Jamie called for motion to adjourn

- Motion to adjourn: Patricia Hall
- Second by Jose Arce

Meeting adjourned 10:15 am