

# Staff Advisory Council Meeting Minutes

July 16, 2025

**Attending Members:** Aaron Smart, Angela Nichols, Anita Fox, Brendan Galante, Brian Villar, Carey Ann Morales, Cissy Glowth, Crystle Bechtol, Damien Chaffin, Darryl Gordon, Deborah Pease, Elimar Diaz Martinez, Emilia Paris, Eric Brewington, Iolanda Guseman, Jamie LaMoreaux, Jeffery Golub, Jerry Archambault, Jim Graf, Johnny Pinero Gaston, Jose Arce, Juan Lugo, Justin Strobel, Katie Connolly, Kristell Padel, Luma Al Tal, Maria Lopes, Marie Milien, Mary Rush, Melly Lopez, Patricia Hall, Rhona Uzodinma, Samanta Mundell, Sheryl Goins, Skender Shehu, Stacey Royalty-Rose, Tara Roquevert, Taylor Malin, Tina Porter, Toni Rooney, Tracey Morrison

Welcome new members: Deborah Pease, Juan Lugo, Marie Milien, and Tina Porter

**Note:** Staff Council meets every third Wednesday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting please notify a committee officer immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.

Meeting called to order: 9:30am by Cissy Glowth

## 1. Welcome- Cissy Glowth

- Welcome to our guest speaker: Michelle Brooks, Director of Employee Relations in HR Center of Expertise

## 2. Guest Speakers-

- **Michelle Brooks** – Described how the Employee Relations team, which includes Michelle Brooks and Elizabeth Herrera, supports HRBC directors across the many colleges and divisions on all manners that are employee relations matters like coaching and performance and every now and then discipline such as suspending or discharging an employee for disciplinary reasons. Their office also handles hiring of relatives of UCF employees as well as ensure and protect collective bargaining agreements for in-house staff and the police department. They aid in advising HR advisors on university personnel regulations and policies and train HR directors across campus.
- Michelle clarified in response to a question that their office may support employees by sharing with the employee what their formal and informal rights are, but cannot retain confidentiality like the Ombuds Office.
- A question was asked about the career pathways, but they do not have an update at this time.
- Provided Employee Resources Guide via link in chat: <https://hr.ucf.edu/wp-content/uploads/sites/17/Employee-Resources-Guide.pdf>

## 3. Approval of the Last Meeting Minutes

- Motion to approve: Patricia Hall
- Second: Katie Connolly
- Minutes approved as written.

#### 4. Financial Report – Carey Ann Morales

- Checking Balance: \$2,299.33
- Savings Balance: \$4,817.14
- Interest Earned: \$0.20
- Total: \$7,116.47

#### 5. Committee Reports

- **Marketing/Sponsorship** – Jessica advised that an email will be sent out to the committee to ask for volunteers to be featured on the SAC Facebook page.
- **Special Events/Fundraising- Nothing to report.**
- **Scholarship** – Jamie advised that the application has been updated. Scholarship will open on first day of staff registration in August. Jamie a discussion with the Foundation scholarship team, and SAC will be added to the Day of Giving.
- **Research/Historian** – Committee had nothing to report. Katie asked for an update about Juneteenth resolution. Cissy advised that at this time it is not being recognized by the state of Florida at this time.
- **Sunshine Committee** – Sent out shout out to summer at the end of June and birthday and anniversary notifications.
- **Elections Committee – Nothing to report.**
- **Parking Committee – Nothing to report.**

#### 6. New Business

- Thank you to Kristell Padel for her years of serving as a Vice President of SAC.
- Committee Updates – This is the time of year to sign up for any SAC committees and to vote for new officers. Please sign up here:  
<https://ucf.sharepoint.com/:w:/r/sites/UCFTeam-ADMFIN-StaffCouncil/Shared%20Documents/General/Internal%20Committee%20Lists/2025%20-%202026%20%20Committee%20Assignments.docx?d=w6b1092d837894a59964024e1afde910a&csf=1&web=1&e=A8PnT8>. If you would like to stay in your current committee, please leave your name as is but if you would like to change committees, remove your name and move to the new committee. If you are a new member to the council, please add yourself to the committee you would like. We request that you complete this by July 25th - As committees will need to meet and elected the chair/co-chair before our next meeting on August 13th
- Staff breakfast may be in October. More information to come.
- Jamie suggested updating university committees, but that is handled outside of SAC.
- Question came up regarding raises. Raises have been discussed and UCF was waiting on updates on the budget. No updates received.

#### 7. Motion to Adjourn Meeting – Jamie called for motion to adjourn

- Motion to adjourn: Jessica Frisch-Daiello
- Second by Jose Arce

Meeting adjourned 10:07 am